



**WEBSITE: [nvgakona.com](http://nvgakona.com)**

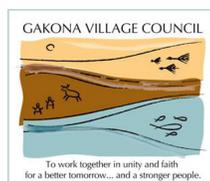
# Native Village of Gakona Now Hiring Tribal Administrator

**Tribal Administrator** is a highly responsible liaison and administrative position which supports the Tribal Council with day-to-day operations, staffing, budget, grant writing/reporting, policy, research, plan, organize, coordinate, and direct. Take required action on policies and/or projects as directed by the Village President and Village Council. Responds to and interacts with residents, employees and/or others within and outside the organization in a courteous, professional and effective manner. This person is responsible for the operation and maintenance of village buildings, property, vehicles, etc.

**Benefits:** Medical, vacation, holidays, simple IRA



**ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT**



**\$50,000-\$72,800 per year**  
(depending on experience)

### **JOB DETAILS:**

Visit [alaskajobs.alaska.gov](http://alaskajobs.alaska.gov) and search for "658121"

### **TO APPLY:**

Send your resume to [gakonaadmin@cvinternet.net](mailto:gakonaadmin@cvinternet.net)

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