

**Greater Fairbanks** 

Chamber of

**Commerce** 



We are seeking a highly organized and detail-oriented Events Coordinator to join our team. This individual will play a crucial role in supporting our office by ensuring that all Chamber events and programs are appropriately planned, promoted, and executed. The successful candidate will be responsible for managing daily tasks, maintaining accurate records, and providing exceptional customer service.

Alaska's Employment Services program is 100% funded by U.S. Department of Labor through an award of \$7,314,668. We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**\$23-\$25 per hour, DOE** 

Benefits include dental, health, PTO, retirement and vision.

TO APPLY: https://www.indeed.com/ viewjob?jk=d6f94edde99565cb&fro m=shareddesktop\_copy



JOB DETAILS: Visit alaskajobs.alaska.gov and search for "688598"