

JOB READINESS WORKSHOPS



AlaskaJobs Introduction

Tuesdays & Thursdays, 11:00 a.m. - noon

Learn how to navigate the AlaskaJobs system to perform job searches, create resumes, and apply for jobs.

Effective Resumes

Wednesdays, 2:00 p.m. - 3:00 p.m.

Learn about resume strategies and formats to best display your skills, knowledge, and abilities in order to attract employers and lead to more interviews.

Employment after Incarceration

Mondays, 2:00 p.m. - 3:00 p.m.

Learn about bonding and tax incentives you can discuss with potential employers, and gain skill in talking about your background in ways that highlight your strengths.

Interviewing Strategies

Wednesdays, 10:00 a.m. - 11:00 a.m. Learn about common interview questions and their purpose, as well as how to conduct yourself and answer questions to highlight your strengths specific to the job. Get tips on how to prepare for different types of interviews: in-person, telephonic, video.

Workplace Alaska

Wednesdays, 11:00 a.m. - noon

Learn about applying for state employment through Workplace Alaska by creating a profile and application materials targeted to a specific job announcement.

**For additional
information and to
register, contact
your local
Alaska Job Center at
(877) 724-2539.**

Online workshops are provided through the Zoom platform.

Visit zoom.us/meetings to ensure your computer or device is Zoom compatible.



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

A proud partner of the [americanjobcenter](https://www.americanjobcenter.org/) network

**We are an equal opportunity employer/program.
Auxiliary aids and services are available upon
request to individuals with disabilities.**

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